

[REDACTED]

Julie Hodgkiss  
Bayston Hill Parish Council  
Youth and Community Building  
Lythwood Road  
Bayston Hill Shrewsbury  
Shropshire  
SY3 0AE

[REDACTED]

Quotation Ref Q002971  
13 Mar 2026

Dear Julie Hodgkiss

Further to your recent enquiry we take pleasure in offering our quotation for our Legionella Risk Assessment as outlined in the HSE document ACoP L8 "The control of Legionella Bacteria in water systems" HSG 274 parts 2, and 3 BS8580-1-19, Water quality – Risk assessments for *Legionella* control.

(Please note This quote does not include the cost to carry out a Pseudomonas Risk Assessment,  
For further information on Pseudomonas risk assessments please contact [REDACTED]

On the following building(s);

**Site:** Scout Hut - Youth and Community Building, Lythwood Road, Bayston Hill Shrewsbury , Shropshire, SY3 0AE

If you are an employer, or someone in control of premises, including landlords, you have a duty to control the health risks associated with legionella.

Legal duties under the Health and Safety at Work etc Act (1974), The Management of Health and Safety at Work Regulations (1999), and Control of Substances Hazardous to Health Regulations (2002), provide a framework of actions designed to assess, prevent or control the risk from bacteria like Legionella and take suitable precautions.

HSG 274 Part 2: The control of legionella bacteria in hot and cold water systems and the Approved Code of Practice: Legionnaires' disease: The control of Legionella bacteria in water systems (L8) contains practical guidance on how to manage and control the risks in your system.

A summary of the key requirements of HSG 274 and ACoP guidance about Legionella Risk Assessments are:

- Duty Holders have a Duty to carry out a suitable and sufficient Risk Assessment.
- Duty Holders must have access to competent help.
- The assessment is to include means of risk elimination or control.
- Assessments should be reviewed regularly.
- Before any formal Health and Safety management system for water systems can be implemented; a Risk Assessment has to be carried out.
- The Risk Assessment enables the Statutory Duty Holder to show that all pertinent factors, and the steps needed to prevent or control the risk, have been considered.

The [REDACTED] Risk Assessment is a computer aided professional analysis that encompasses a thorough examination of the hot and cold water systems (*this does not include cooling towers, emergency water and process water unless prior arrangements have been made with [REDACTED]*)



The result is a detailed plan for the protection of every aspect of the water system hygiene as requested and will assist you in the production of your written scheme.

The [redacted] specialist uses a subjective Risk Assessment model that determines the level of risk posed by each system incorporating aerosolization, proliferation and susceptible population for Legionella bacterial. From here a report is produced which includes specific recommendations and actions to be taken such as remedial work, maintenance and monitoring schedules in order to bring the site in line with ACoP L8.

The finalised report includes:

- Executive summary listing of major areas of concern noted during the assessment
- Introduction and [redacted] brief
- Survey including a description of the site, description of water systems and observations.
- Water system asset list including photographs (*with prior permission*) describing key assets such as tanks, calorifiers, combination heaters etc
- Statement of risk which provides risk categories for Population Vulnerability; Effectiveness of Systems Management; Potential for Aerosol Exposure and Potential for Proliferation of Legionella.
- Outlet temperatures measured during the survey
- Recommended procedures for sage management and operation of the water systems including a prioritized list of remedial actions.
- A full CAD schematic drawing of the site.

In order that full value can be made of the assessment it will be necessary for the assessor to have access to system records this must include any existing Legionella Risk Assessment(s) that have been completed, and any engineering drawings available, a site escort, where possible and time spent with all relevant personnel involved in the Legionella Management plan for the site.

**On completion of the assessment, it is strongly recommended that the Responsible Person be available to attend the presentation of the Risk Assessment and Recommendations.**

Prior to or on commencement of the Risk Assessment, the information detailed on the enclosed form titled 'Customer Required Information Prior to Risk Assessment Completion' is required.

**Compliance to L8 Regulations for the Control of Legionnaires Disease**

[redacted] are members of the Legionella Control Association and are registered to provide the service of Legionella Risk Assessments, a copy of our registration certificate along with a copy of the code of conduct for suppliers is available to view our website or can be sent to you upon request.

To ensure that the delivery of our products and services are planned and delivered to meet the requirements of the L8 regulations we require confirmation of your order number with completion of the attached service agreement form. Our Terms of Business are included within this quotation and will apply for the delivery of this service.

Description	COST
Legionella Risk assessment - Scout Hut	£200.00
<b>TOTAL COST (ex VAT)</b>	<b>£200.00</b>

Should you require any further information about the above detailed works please do not hesitate to contact me or a member of our Customer Services team.

These proposals are based on the standard [redacted] Terms and Conditions, a copy of which can be provided on request.

If you would like to discuss this further, please contact [redacted]  
We look forward to hearing from you.